**Team Contract**

**Project**: i-Search Kelowna User Group #2 – Service Providers

**Team members:** Eric Scherban, Mohammed Alotaibi, Jesse John Gagnon Gurpyar Singh

**Code of Conduct**

* Work proactively, anticipating potential problems and working to prevent them.
* Keep other team members informed of information related to the project.
* Focus on what is best for the entire team.

**Participation**

* Be honest and open all project activities.
* Encourage diversity in teamwork.
* Provide equal opportunity for equal participation.
* Be open to new approaches and consider new ideas.
* Have one topic of discussion at a time.
* Inform the team in advance if you are going to miss a meeting.

**Communication**

* Decide as a team on the best way to communicate.
* Work together as scheduled.
* Present ideas clearly and concisely.
* Keep discussion on track.

**Problem solving**

* Encourage everyone to participate in solving problems.
* Favor the use constructive criticism.
* Strive to build on each others ideas.

**Meeting guidelines**

* Meet frequently until project completion.
* Hold additional meetings as required.